

Međunarodni centar za podvodnu arheologiju u Zadru (MCPA Zadar)
Božidara Petranovića 1, Zadar

ZAPISNIK

23. sjednice Upravnog vijeća MCPA Zadar
održane 15. studenog 2022. godine s početkom u 09:00 h u prostorijama Međunarodnog
centra za podvodnu arheologiju u Zadru, Božidara Petranovića 1

Sjednici su prisustvovali članovi Upravnog vijeća MCPA Zadar:

Jasen Mesić, izvanredni i opunomoćeni veleposlanik Republike Hrvatske u
Talijanskoj Republici

Krista Pikkat, UNESCO, Director of the Culture and Emergencies Entity at
UNESCO

Anita Gržan Martinović, Grad Zadar kao zamjena za člana Antu Ćurkovića

Ostali prisutni na sjednici Upravnog vijeća MCPA Zadar:

Mladen Pešić, ravnatelj MCPA Zadar

Marina Mustać, MCPA Zadar

Na sjednici nisu prisustvovali članovi:

Ante Uglešić, Sveučilište u Zadru, pročelnik Odjela za arheologiju, predsjednik
Upravnog vijeća MCPA Zadar, zbog obiteljskih razloga te je pismenim putem
ovlastio gosp. Jasena Mesića za predsjedanje 23. sjednici Upravnog vijeća.
Pismeno ovlaštenje sastavni je dio ovog Zapisnika.

Ante Ćurković, Grad Zadar, pročelnik Upravnog odjela za EU fondove Grada Zadra,
zbog službenih obveza u Gradu Zadru te je pismenim putem ovlastio gđu Anitu
Gržan Martinović kao zamjenu. Pismeno ovlaštenje sastavni je dio ovog Zapisnika.

Sjednicu vodio:

Jasen Mesić, u ime predsjednika Upravnog vijeća MCPA Zadar

Zapisnik vodila:

Marina Mustać

Početak sjednice: 09:00 sati

Završetak sjednice: 11:00 sati

Rasprava na sjednici vodila se na engleskom jeziku.

Poziv na 23. sjednicu Upravnog vijeća MCPA Zadar i pripremljeni dokumenti dostavljeni su
elektronskim putem 05.11.2022. godine svim članovima Upravnog vijeća MCPA Zadar na
hrvatskom i engleskom jeziku.

Predsjedavajući Upravnog vijeća MCPA Zadar, gosp. Jasen Mesić, otvorio je 23. sjednicu
Upravnog vijeća MCPA Zadar, pozdravio sve prisutne i zaželio dobrodošlicu. Pročitao je
prijedlog dnevnog reda 23. sjednice Upravnog vijeća MCPA Zadar prema sljedećim
točkama dnevnog reda:

1. Rebalans financijskog plana proračuna za 2022. godinu
2. Izmjena i dopuna plana nabave za 2022. godinu

3. Financijski plan proračuna za 2023. godinu
4. Plan nabave za 2023. godinu
5. Razmatranje pristiglih prijava za izbor ravnatelja Međunarodnog centra za podvodnu arheologiju u Zadru.

Predloženi plan dnevnog reda jednoglasno je usvojen uz dodatak dvije točke:

6. Provedba Obnove kompleksa bivše crkve i samostana sv. Nikole u Zadru
7. Obnova Ugovora o nastavku djelovanja MCPA Zadar kao UNESCO-vog centra 2. kategorije

1. Rebalans financijskog plana proračuna za 2022. godinu

Rebalans financijskog plana proračuna 2022. godine dostavljen članovima Upravnog vijeća MCPA Zadar. Rebalans je izrađen tijekom listopada 2022. godine sukladno nastalim okolnostima tijekom godine te izvršenju izvornog plana. Rebalans financijskog plana izrađen je u skladu s uputama i limitima Ministarstva kulture i medija RH te je usvojen u Hrvatskom saboru.

Zaključak:

Upravno vijeće MCPA Zadar jednoglasno usvaja Rebalans financijskog plana proračuna za 2022. godinu

2. Izmjena i dopuna plana nabave za 2022. godinu

Izmjena i dopuna plana nabave za 2022. godinu dostavljena je članovima Upravnog vijeća MCPA Zadar. Ravnatelj Pešić objasnio je izmjenu i dopunu plana nabave 2022. godine koji je izmijenjen u 6 stavki:

- Nabava Organizacije otvorenja Prezentacijskog centra, evidencijski broj nabave EV02-22, neće se izvršiti u 2022. godini te se briše iz Plana nabave 2022. godine i biti će u Planu nabave 2023. godine,
- Nabava Financijske revizije na projektu, evidencijski broj nabave EV03-22, neće se izvršiti u 2022. godini te se briše iz Plana nabave 2022. godine i biti će u Planu nabave 2023. godine,
- Nabava Opremanje interijera obnovljenog kompleksa sv. Nikole, evidencijski broj nabave EV04-22, neće se izvršiti u 2022. godini te se briše iz Plana nabave 2022. godine i biti će u Planu nabave 2023. godine,
- Promijenjen je planirani početak postupka nabave Usluge priključka na mrežu opskrbe el. energijom, evidencijski broj nabave EV06-22, te će se izvršiti u IV. kvartalu 2022. godine,
- Dodana je nabava Temeljni radovi za vodovodni priključak, evidencijski broj nabave EV16-22,
- Dodana je nabava, Usluge savjetovanja na području javne nabave, evidencijski broj nabave EV17-22,

Financijska sredstva za provedbu Izmjene i dopune plana nabave 2022. godine osigurana su rebalansom financijskog plana proračuna 2022. godine.

Zaključak:

Upravno vijeće MCPA Zadar jednoglasno usvaja Izmjenu i dopunu plana nabave 2022. godine.

3. Financijski plan proračuna za 2023. godinu

Financijski plan proračuna za 2023. godinu i projekcije za 2024. i 2025. godinu izrađeni su skladu sa smjernicama i dostavljenim limitima, a plan prihoda i rashoda napravljen je temeljem analize izvršenja proračuna prethodnih godina te su skladu s dinamičkim i financijskim planom provedbe projekta obnove kompleksa bivše crkve i samostana sv. Nikole.

Financijski plan proračuna dostavljen je članova Upravnog vijeća MCPA Zadar.

Zaključak:

Upravno vijeće MCPA Zadar jednoglasno usvaja Financijski plan proračuna za 2023. godinu.

4. Plan nabave za 2023. godinu

Plan nabave za 2023. godinu izrađen je temeljem Financijskog plana proračuna za 2023. godinu i u skladu s aktivnostima navedenim u Planu programskih aktivnosti za 2023. godinu te dinamičkim i financijskim planom provedbe projekta obnove kompleksa bivše crkve i samostana sv. Nikole.

Zaključak:

Upravno vijeće MCPA Zadar jednoglasno usvaja Plan nabave za 2023. godinu

5. Razmatranje pristiglih prijava za izbor ravnatelja Međunarodnog centra za podvodnu arheologiju u Zadru

Upravno vijeće MCPA Zadar raspisalo je javni natječaj za imenovanje ravnatelja/ice Međunarodnog centra za podvodnu arheologiju u Zadru, koji je objavljen je 30.09.2022. godine u službenom glasilu RH 'Narodne novine' broj 113/22, jednom dnevnom glasilu te na internetskim stranicama Ministarstva kulture i medija RH, Hrvatskog zavoda za zapošljavanje i Međunarodnog centra za podvodnu arheologiju u Zadru. Javni natječaj za izbor ravnatelja proveden je sukladno odredbama članaka 40. i 41. Zakona kulturnim vijećima i financiranju javnih potreba u kulturi (NN 83/22), članka 5. Uredbe o osnivanju Međunarodnog centra za podvodnu arheologiju u Zadru (NN 33/08) i članaka 15. i 16. Statuta Međunarodnog centra za podvodnu arheologiju u Zadru.

Članovi Upravnog vijeća MCPA Zadar utvrdili su da je na natječaj pravovremeno, s potpunom dokumentacijom, pristigla jedna prijava. Pristigla prijava otvorena je na 23. sjednici Upravnog vijeća MCPA Zadar te je proveden razgovor s kandidatom za mjesto ravnatelja, Mladenom Pešićem.

Nakon provedenog razgovora s kandidatom za mjesto ravnatelja, Upravno vijeće jednoglasno je predložilo da se Mladen Pešić imenuje za ravnatelja Međunarodnog centra za podvodnu arheologiju u Zadru na mandat od četiri (4) godine.

U skladu s odredbama članka 9. Ugovora između Vlade Republike Hrvatske i Organizacije Ujedinjenih naroda za obrazovanje, znanost i kulturu (UNESCO) Upravno vijeće MCPA Zadar predlaže ravnatelja, a imenuje ga ministar nadležan za kulturu Republike Hrvatske u konzultaciji s glavnom ravnateljicom UNESCO-a. Stoga je izrađeno prethodno mišljenje i dostavljeno Ministarstvu kulture i medija RH. Prethodno mišljenje Upravnog vijeća MCPA Zadar sastavni je dio ovog Zapisnika.

Zaključak:

Upravno vijeće MCPA Zadar jednoglasno predlaže da se Mladen Pešić imenuje za ravnatelja Međunarodnog centra za podvodnu arheologiju u Zadru na mandat od četiri (4) godine.

6. Izvještaj o tijeku provedbe Obnove kompleksa bivše crkve i samostana sv. Nikole u Zadru

Ravnatelj je kratko izvijestio članove Upravnog vijeća MCPA Zadar o stanju provedbe projekta Obnove kompleksa bivše crkve i samostana sv. Nikole u Zadru. Nakon provedene izmjene i dopune projektne dokumentacije, koju su uvjetovale izmjene na statičkoj stabilnosti građevine, radovi su nastavljeni i utvrđen je novi rok završetka radova u rujnu 2023. godine s tehničkim pregledom građevine do kraja listopada 2023. godine. Potrebna dodatna financijska sredstva za dovršetak Obnove kompleksa bivše crkve i samostana sv. Nikole u Zadru osigurana su od strane Ministarstva kulture i medija RH.

Paralelno s građevinskim radovima, u zadnjem kvartalu 2022. godine provedene su i manje nabave vezane uz razvoj novih sadržaja unutar kompleksa sv. Nikole i izrada nove web stranice, a pripremljena je i dokumentacija vezana uz javnu nabavu opreme za kompleks koja se planira raspisati početkom 2023. godine.

7. Obnova Ugovora o nastavku djelovanja MCPA Zadar kao UNESCO-vog centra 2. kategorije

U suradnji s Ministarstvom kulture i medija RH je pripremljen Sporazum o obnovi statusa Međunarodnom centru za podvodnu arheologiju u Zadru kao centra 2. kategorije pod pokroviteljstvom UNESCO-a koji potpisuje Vlada Republike Hrvatske s UNESCO-om.

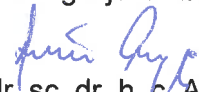
Paralelno sa Sporazumom je pripremljen i Memorandum o razumijevanju koji MCPA Zadar potpisuje s UNESCO-om.

U rujnu 2022. godine Izvršni odbor UNESCO-a prihvatio je pozitivno izvješće evaluacije MCPA Zadar koju je proveo UNESCO i odobrio produljenje ugovora na narednih 8 godina. U tijeku je provedba postupka obavješćavanja objiju strana o prihvaćanju Sporazuma, a potpisivanje Sporazuma i Memoranduma očekuje se početkom 2023. godine

Predsjedavajući Upravnog vijeća MCPA Zadar, gosp. Jasen Mesić, zahvalio se svima prisutnima te zaključio 23. sjednicu Upravnog vijeća MCPA Zadar.

U Zadru, 15.11.2022. godine

Predsjednik Upravnog vijeća MCPA Zadar:


Prof. dr. sc. dr. h. c. Ante Uglešić

MINUTES

of the 23rd ordinary session of the ICUA Zadar Governing Council
held on November 15th 2022, commencing at 09:00 hrs at the premises of the
International Centre for Underwater Archaeology in Zadar, Božidara Petranovića 1

ICUA Zadar Governing Council members present:

Jasen Mesić, Ambassador Extraordinary and Plenipotentiary of the Republic of
Croatia to the Italian Republic

Krista Pikkat, UNESCO, Director of the Culture and Emergencies Entity at
UNESCO

Anita Gržan Martinović, City of Zadar as a substitute for the member Ante Ćurković

Others present at the meeting of the ICUA Zadar Governing Council:

Mladen Pešić, ICUA Zadar Director

Marina Mustać, ICUA Zadar

The following members did not attend the session:

Ante Uglešić, University of Zadar, Head of the Department of Archaeology,
chairman of the ICUA Zadar Governing Council, due to family reasons and
authorized in writing Mr. Jasen Mesić for chairing the 23rd session of the Governing
Council. The written authorization is an integral part of these Minutes.

Ante Ćurković, City of Zadar, Head of the Administrative Department for EU Funds
in City of Zadar, due to official duties in the City of Zadar and authorized Ms. Anita
Gržan Martinović as a substitute in writing. The written authorization is an integral
part of these Minutes.

Presiding:

Jasen Mesić, on behalf of the chairman of the ICUA Zadar Governing Council

Recording secretary:

Marina Mustać

Meeting commenced: 09:00

Meeting concluded: 11:00

The discussion was conducted in English.

The invitation to the 23rd session of the ICUA Zadar Governing Council and the prepared
documents were delivered electronically on November 5th, 2022. to all members of the
Governing Council in Croatian and English.

Chairman of the Governing Council, Mr. Jasen Mesić, opened the 23rd session of the ICUA
Zadar Governing Council, opened the meeting, welcomed everyone, and tabled the
agenda of the 23rd meeting of the Governing Council as proposed by ICUA Zadar Director
Mladen Pešić

1. Rebalance of the financial plan of the budget for 2022
2. Amendments to the procurement plan for 2022
3. Financial plan of the budget for 2023
4. Procurement plan for 2023
5. Consideration of received applications on Invitation Public tender for appointment to the post of Director of the International Centre for Underwater Archaeology in Zadar.

The proposed agenda was unanimously adopted with the addition of two points:

6. Implementation of the renovation of the former Sveti Nikola church and monastery complex in Zadar
7. Renewal of the Agreement on the continuation of ICUA Zadar as a category 2 centre under the auspices of UNESCO

1. Rebalance of the financial plan of the budget for 2022

Rebalance of the financial plan of the budget for 2022 has been submitted to the members of ICUA Zadar Governing Council. The rebalance was made during October 2022 in accordance with the circumstances that arose during the year and the execution of the original plan. The rebalance of the financial plan was made in accordance with the instructions and limits of the Ministry of Culture and Media of the Republic of Croatia and was adopted by the Croatian Parliament.

Conclusion:

The ICUA Zadar Governing Council unanimously approves Rebalance of the financial plan of the budget for 2022

2. Amendments to the procurement plan for 2022

Amendments to the procurement plan for 2022 has been submitted to the members of ICUA Zadar Governing Council. Director Pešić explained the amendments and additions to the 2022 procurement plan, which was amended in 6 items:

- The procurement of the Organization for the Opening of the Presentation Centre, procurement record number EV02-22, will not be carried out in 2022 and is deleted from the 2022 Procurement Plan and will be in the 2023 Procurement Plan
- Procurement of the Financial Audit on the project, procurement record number EV03-22, will not be carried out in 2022 and is deleted from the 2022 Procurement Plan and will be in the 2023 Procurement Plan,
- Procurement Furnishing of the interior of the renovated complex of Sveti Nikola, procurement record number EV04-22, will not be carried out in 2022 and is deleted from the 2022 Procurement Plan and will be in the 2023 Procurement Plan,
- The planned start of the procurement procedure for the electricity supply network connection service, procurement record number EV06-22, has been changed and will be carried out in the 4th quarter of 2022.
- The procurement Basic works for the water supply connection, procurement record number EV16-22, was added.
- A new item of the procurement plan, Consulting services in the field of public procurement, procurement record number EV17-22, was added.

The funding required for the implementation of the Amendments to the Procurement plan for 2022 was provided through the rebalance of the 2022 financial budget plan.

Conclusion:

The ICUA Zadar Governing Council unanimously approves amendments to the procurement plan for 2022.

3. Financial plan of the budget for 2023

The financial plan of the budget for 2023 and the projections for 2024 and 2025 were prepared in accordance with the guidelines and prescribed limits; the plan of revenues and expenses was drawn up on the basis of an analysis of the execution of the budgets of previous years, and in accordance with the dynamics and financial plan to perform the renovation of the former Sveti Nikola church and monastery complex in Zadar project.

The financial budget plan has been submitted to the members of the ICUA Zadar Governing Council.

Conclusion:

The ICUA Zadar Governing Council unanimously approves the 2023 financial budget plan.

4. Procurement plan for 2023

The 2023 procurement plan was prepared on the basis of the 2023 financial budget plan and in accordance with the activities mentioned in the 2023 programme activities plan and the dynamics and financial plan for the performance of the renovation of the former Sveti Nikola church and monastery complex in Zadar project.

Conclusion:

The ICUA Zadar Governing Council unanimously approves the 2023 procurement plan.

5. Consideration of received applications on Invitation Public tender for appointment to the post of Director of the International Centre for Underwater Archaeology in Zadar

The ICUA Zadar Governing Council announced a public tender for the appointment of the Director of the International Centre for Underwater Archaeology in Zadar, which was published on September 30th, 2022. in the official gazette of the Republic of Croatia 'Narodne novine' number 113/22, a daily gazette and on the websites of the Ministry of Culture and Media of the Republic of Croatia, the Croatian Employment Service and the International Centre for Underwater Archaeology in Zadar. The public tender for the selection of the director was carried out in accordance with the provisions of Articles 40 and 41 of the Act on Cultural Councils and Financing of Public Needs in Culture (Official Gazette 83/22), Article 5 of the Regulation on the Establishment of the International Centre for Underwater Archaeology in Zadar (Official Gazette 33/08) and Articles 15 and 16 of the Statute of the International Centre for Underwater Archaeology in Zadar. The members of the ICUA Zadar Governing Council determined that one application was received for the tender in a timely manner, with complete documentation. The received application was opened at the 23rd session of ICUA Zadar Governing Council, and an interview was conducted with the only candidate for the position of director, Mladen Pešić.

After a discussion with the candidate for the position of director, the ICUA Zadar Governing Council unanimously proposed that Mladen Pešić be appointed director of the International Centre for Underwater Archaeology in Zadar for a term of four (4) years.

In accordance with the provisions of Article 9 of the Agreement between the Government of the Republic of Croatia and the United Nations Educational, Scientific and Cultural Organization (UNESCO), the ICUA Zadar Governing Council proposes a director, and he is appointed by the Minister responsible for culture of the Republic of Croatia in consultation with the Director General of UNESCO. Therefore, a preliminary

opinion was drawn up and submitted to the Ministry of Culture and Media of the Republic of Croatia. The previous opinion of the ICUA Zadar Governing Council of MCPA Zadar is an integral part of these Minutes.

Conclusion:

The ICUA Zadar Governing Council unanimously proposes that Mladen Pešić be appointed as the director of the International Centre for Underwater Archaeology in Zadar for a term of four (4) years.

6. Implementation of the renovation of the former Sveti Nikola church and monastery complex in Zadar

The director briefly informed the members of the ICUA Zadar Governing Council about the state of implementation of the renovation project of the former Sveti Nikola church and monastery complex in Zadar. After the changes and additions to the project documentation, which were conditioned by the changes to the static stability of the building, the works continued and a new deadline was set for the completion of the works in September 2023 with a technical inspection of the building by the end of October 2023. Additional financial resources are needed to complete the renovation of the former Sveti Nikola church and monastery complex in Zadar are provided by the Ministry of Culture and Media of the Republic of Croatia.

In parallel with the construction works, smaller procurements were also carried out in the last quarter of 2022. Procurements are related to the development of new facilities within the complex and the creation of a new website. Documentation related to the public procurement of equipment for the complex, which is planned to be tendered at the beginning of 2023, has also been prepared.

7. Renewal of the Agreement on the continuation of ICUA Zadar as a category 2 centre under the auspices of UNESCO

Agreement on the continuation of ICUA Zadar as a category 2 centre under the auspices of UNESCO was prepared in cooperation with the Ministry of Culture and Media of the Republic of Croatia. The agreement will be signed by the Government of the Republic of Croatia and UNESCO.

In parallel with the Agreement, a Memorandum of Understanding was prepared, which ICUA Zadar will sign with UNESCO.

In September 2022, the UNESCO Executive Board accepted the positive evaluation report of MCPA Zadar conducted by UNESCO and approved the extension of the contract for the next 8 years. The process of informing both parties about the acceptance of the Agreement is underway, and the signing of the Agreement and the Memorandum is expected at the beginning of 2023.

Chairman of the ICUA Zadar Governing Council, Mr. Jasen Mesić, thanked everyone present and concluded the 23rd session of the ICUA Zadar Governing Council.

Zadar, November 15th 2022.

Chairman of the ICUA Zadar Governing Council


Prof. Ph. D. Dr.h.c. Ante Uglešić